



Dear Applicant

Thank you for your interest in becoming an Arvon Tutor. Please consider the following when completing your application:

- Arvon accepts speculative applications to tutor with us. We review these once per year, at our programming sessions which happen in February.
- For us to consider your application, you must have at least two of your own works published; this does not include self-publishing. For poets, this means two collections rather than inclusions in anthologies.
- Your application should include a completed application form, your CV and a covering letter.
- Please fill out as many sections of the application form as possible but don't be concerned about leaving fields blank if they don't apply to you e.g. not all applicants will have a co-tutor or guest reader in mind.
- If you are applying to tutor on one of our Under 18s courses, and are successful in your application, you will be required to provide us with a current Disclosure and Barring Service (DBS) certificate. If you do not hold a current DBS check then we can advise you on how to apply.

To be considered to tutor on our 2021 programme of open courses, please submit your application by **30 November 2019** by email to tutor.applications@arvon.org Please do not post any sample publications to us. We will contact potential tutors between February and September, unfortunately, we are not able to respond to unsuccessful applicants.

Wishing you the best of luck with your application, and thank you, again, for your interest in Arvon.

Andrew Kidd
Chief Executive and Artistic Director



Please indicate who you are interested in tutoring:	Yes/No
Publicly advertised open courses for the general public	
Partnership courses with arts organisations, charities and disadvantaged adult groups	
Courses for school groups/under 18s	

Area of interest

Please describe your area(s) of interest for tutoring, the genre/style of writing and if there is a particular group of people you hope to work with. If you have a specific course in mind, please indicate that here also.



Tutoring experience

Have you taught an Arvon course before? **Yes/No**

Please describe your experience teaching creative writing. You should include where you have taught and the age groups or social and community groups you have experience with.



Possible partner tutors or guest speakers

If you have somebody in mind to be a co-tutor or a guest speaker on your course, please give their name and a few lines about who they are, whether you have done something similar together before and any other information you might think relevant.

Name	Notes

Additional information

Have you been DBS checked? **Yes/No**

If yes, what was the date of your last DBS check? **dd/mm/yyyy**

Have you attended an Arvon course as a student? This is not a requirement but useful for us to know. **Yes/No**

If yes, please provide details:

Please also provide the names and contact details of up to two **referees** who would be able to comment on your suitability:

Thank you for your application.