



# Arvon Grant Application Form 2019 – Low Income Grant

## Section 1 Eligibility

Name	
Email	

Eligibility	Tick
I am <b>resident in the UK</b> , aged 18 or over and have not already received 3 Course grants from Arvon (see <a href="#">terms and conditions</a> )	

## Section 2 Course Booking & Grant Details

If you are making a grant application, you should reserve a place on your chosen course; you can do this for seven days without paying a deposit, giving you time to send your application. (Alternatively, a place can be booked with a deposit.)

Contact the relevant centre directly to make this provisional booking, or book online at [www.arvon.org/course](http://www.arvon.org/course) and select the option to apply for a grant.

Course you have booked :

Course title	
Course start date	
Centre	

Please tell us how much you are applying for: (please only apply for the minimum amount you need)	£100 <input type="checkbox"/>	£200 <input type="checkbox"/>	£300 <input type="checkbox"/>	£400 <input type="checkbox"/>
	Other (write amount) <input type="text"/>			



### Section 3 Financial Information

Are you receiving any state benefits?	Yes / No
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If no, please answer the following:

<b>Annual household income</b> (Total joint income if you have a partner)	
<b>Amount held in savings</b> (Total joint savings if you have a partner)	
<b>Number of dependents</b> (Include children or dependent adults)	
<b>Employment status</b> (e.g. full-time / part-time / temporary / self-employed / unemployed / student / retired)	
<b>Do you have a disability, or specific access requirements?</b> (If so, please give details in the 'other information' text box below.)	Yes / No

Please give any other information that would help us to understand your financial position better:



Financial info cont.

#### Section 4 Supporting Documents

*If you are not in receipt of state benefits, you must send documentary evidence to fully illustrate your household's financial situation and thereby demonstrate that you do not have the financial means to cover the full cost of an Arvon course.*

Evidence should include bank statements - or some other form of verifiable documentation - from the past 3 months which clearly illustrate your household outgoings and any savings. We try to be as flexible as possible when considering grant awards, and the more evidence/explanation we have, the more likely we are to be able to help.

Please post photocopies of documents, or email scanned versions, as we cannot return originals. Applicants are encouraged to blank out sensitive information such as account numbers and sort codes, so long as it is clear the documentation refers to them personally.

*If you **are** in receipt of state benefits, please give details include copies of benefit letters with your completed application.*

This can include:

- Proof of means-tested state benefits (such as housing benefit, council tax benefit, Universal Credit, Income Support, pension credit, Job Seeker's Allowance, or other similar benefits)
- Proof of Disability Living Allowance or Personal Independence Payment



## Section 5 Personal Statement

Please use this section to tell us why you want to do an Arvon course. You should describe how attending the course will help you as a writer, and what you hope to achieve through the experience. (300 words max)

## Section 6 Equal Opportunities and Writing Questionnaire



To help us gather information on the impact of the grant fund and report to funders, it would be really helpful if you could complete our [online equal opportunities and writing questionnaire – click here](#) or visit <https://www.surveymonkey.co.uk/r/BQGN7HX>. Your responses are entirely confidential and will not be considered as part of your grant application.

### Section 7 Confirmation

I confirm that:

	Tick
I agree to the <a href="#">terms and conditions</a> of Arvon's grant scheme	<input type="checkbox"/>
I have completed the <a href="#">Equal Opportunities and Writing Questionnaire</a>	<input type="checkbox"/>

Signature (typed or handwritten)	
Date	

Please return your completed application form, with supporting documents, to the centre where your chosen course is taking place. You can post or email the application – address details below:

The Hurst	Dan Pavitt	thehurst@arvon.org	The Hurst, Clunton, Craven Arms, Shropshire SY7 0JA
Lumb Bank	Becky Liddell	lumbbank@arvon.org	Lumb Bank, The Ted Hughes Arvon Centre, Heptonstall, Hebden Bridge, West Yorkshire HX7 6DF
Totleigh Barton	Sue Walker	totleighbarton@arvon.org	Totleigh Barton, Sheepwash, Beaworthy, Devon EX21 5NS